10 FAM 530
GUIDELINES FOR CONFERENCES

(TL:PEC-01; 10-01-1999)

10 FAM 531 APPLICABILITY

(TL:PEC-01; 10-01-1999)

The guidelines apply to programs within the Bureau of Education and Cultural Affairs in which more than one-third of the specific project is devoted to the conference or seminar activities. They apply to focussed programs of 14 days or less duration in one location.

10 FAM 532 ALLOWABLE EXPENSES

10 FAM 532.1 Current Issues

(TL:PEC-01; 10-01-1999)

Conferences and seminars on current political and economic issues (those being defined in standard dictionary terms) will be funded only to the extent of travel and per diem plus, where necessary, administrative expenses of not more than 10% of Department-supported travel and per diem.

10 FAM 532.2 Other Topics

(TL:PEC-01; 10-01-1999)

Other conferences and seminars will be funded primarily to the extent of travel and per diem plus, where necessary, administrative expenses of not more than 20% of Department-supported travel and per diem. When compelling reasons indicate the need for an exception to this guideline, the Department will discuss the need with the cognizant Congressional committees in advance of Congressional notification.

10 FAM 533 ENHANCEMENT COMPONENT

(TL:PEC-01; 10-01-1999)

Exchange participants at conferences and seminars in the United States will, to the extent possible, in addition to participation in the conference or seminar, have an additional exchange experience added to their visit. This enhancement is intended to provide at modest additional cost an additional perspective on life in the United States supplementing the specific subject matter discussed at the conference.

10 FAM 534 EXCEPTIONS

(TL:PEC-01; 10-01-1999)

These guidelines do not apply to conference activities abroad supported by $10,000 or less in ECA Bureau funds through MODs made in response to post-initiated requests. For Bureau activities, such support is subject to cognizant legislative and administrative requirements.

10 FAM 535 THROUGH 539 UNASSIGNED